



Anoka County Community Corrections

2012 Interim Comprehensive Plan

Don Ilse, Human Services Division Manager
Dylan Warkentin, Community Corrections Director
Mike Roff, Adult Institutions Manager
Todd Benjamin, Juvenile Center Campus Superintendent

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Anoka County 2011-12 Strategic Plan

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Anoka County Community Corrections

Anoka County Community Corrections continues to focus on operational efficiencies in response to the ever shrinking budgets. The continuation of embedding new efficiencies must not, however, come at the expense of public safety or at the expense of new initiatives that can creatively solve the complex issues impacting the department.

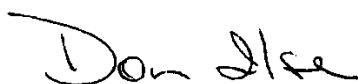
Our 2012 budget reflects loss of state revenue to the both the Community Corrections Act subsidy and to Caseload Reduction funds. The Anoka County Board, in response to their commitment to fiscal responsibility, was able to reduce the 2012 tax levy. In addition to the revenue reductions from the state, the department was asked to assist with budget reductions to our net county share.

The department has been divided into two distinct leadership units. Don Ilse and Dan Ceynowa have effectively led the department in a co-director model since 1995. One of the reductions was to redesign the department from our two director configuration to a single director model. This became possible due the promotion of Don Ilse to the Human Services Division Manager as well as the retirement of Dan Ceynowa. The department has experienced major changes due to Dan's retirement coinciding with other key retirements encouraged by the county's early separation incentive program geared towards long-term employees. The redesign of the department, although painful, provides a golden opportunity to ensure that a cohesive and inclusive application of service delivery occurs in every unit of the department.

The redesign of the department and the budget reductions have not come at the expense of the core mission of the department and, as of yet, have not impacted caseload sizes. The core mission includes a solid commitment to enhancing offender competencies for change through the implementation of practices that have been proven to have the best impact on recidivism reduction. The department will implement the first phase of the MACCAC evidence based practices continuous quality assurance plan. This along with other initiatives will be discussed in the highlights portion of this plan.

Our managers, supervisors and staff should be commended for their positive response and patience to the major leadership transitions which are continuing to occur. The upcoming year is critical to the future goals, strategic planning, and the overall direction of the department. Funding uncertainties will likely continue for the next several years. As we continue to brace ourselves for the unknown, we remain committed to solving these uncertainties with enhanced planning and efficiencies.

The Anoka County Community Corrections Advisory Board and the Anoka County Bench continue to be active participants to the process of delivering effective and affordable correctional services to the community. Their consultation and feedback are greatly appreciated and critical for the success of the department as we strive to meet to our mission of "Working to Build a Safer Community."



**Don Ilse, Division Manager
Human Services Division**



**Dylan Warkentin, Director
Community Corrections**

2011 MAJOR HIGHLIGHTS

FIELD SERVICES

Intensive Domestic Assault Pre-Trial Program (IDAPP)

In the past year we have expanded the lethality assessment project to include a pre-trial domestic abuse supervision model that provides intensive supervision for pretrial offenders who score at a higher-risk on a lethality assessment. The program is funded by a collaborative grant geared towards the reduction of violence against women. The project was started with two law enforcement agencies in the county participating. At this juncture, all but one of the county's law enforcement agencies are participating.

Anoka County Community Corrections Telework Pilot Project

The Community Corrections Department is conducting a pilot project to assess the viability of having field agents operate from offices set up in their homes. The project will assess the cost benefit of the project and the impact on service delivery. We have six probation officers from various units who have volunteered for the project. Each staff is assigned a laptop and a cell phone to facilitate a mobile office. Policies have been put into place to ensure employee accountability and that client data is protected. We hope that the project will lead us to additional applications for technology and efficiencies.

Phase I Implementation of the MACCAC Quality Assurance Model

Minnesota Association of Community Corrections Act Counties (MACCAC) jurisdictions voted to participate in a continuous quality improvement project that permeates each department and is included in each comprehensive plan. Anoka County Community Corrections will begin with phase one of the plan in 2012. This plan includes five phases and encompasses five evidence-based practice (EBP) disciplines. The disciplines include:

- Professional alliance
- Risk assessments
- Cognitive interventions
- Case planning
- Motivational interviewing

Phase one of the project includes the following objectives:

- Assess the agency's mission/vision for alignment with EBP practices
- Conduct an organizational assessment and evaluate the culture/structure
- Develop an EBP plan to guide implementation strategies and progress
- Ensure staff's participation in EBP
- Develop a plan that outlines methodology for tracking outcomes
- Define actual outcomes to establish a baseline and to establish a process to measure outcomes annually
- Ensure hiring strategies and performance expectations are aligned with EBP

Evidence-Based Practices (EDP)

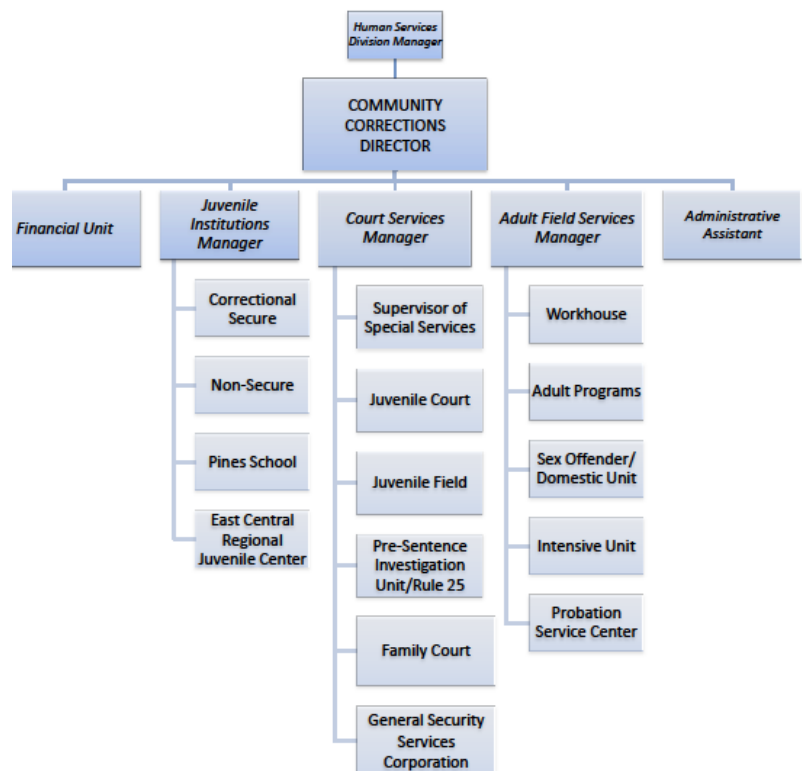
The Community Corrections Department is committed to programming that is based on research to ensure the most effective impact on service delivery. In December 2010, Mark Carey, a nationally known expert, was brought to Anoka County to do a department-wide kickoff on effective service delivery. Since then the department has adopted new case management techniques and has started the process of training all probation officers on the skills associated with motivational interviewing. All of our juvenile agents have been trained and plans are in place to train adult agents in 2012. Mark Carey will be back this year to train our staff on the impact of professional alliance. All agency service delivery staff have elements of EBP embedded within their performance appraisals. The probation officer hiring process is in its second cycle of including evidence-based practices as a key hiring component.

Anoka County Voluntary Separation Program (VSP) and Corrections

The Anoka County Board of Commissioners approved a Voluntary Separation Program (VSP). Nearly 100 county staff took advantage of the VSP program to retire or separate from the county. Most of the staff taking advantage of the program were long-term employees at the top end of their respective salary ranges. The Corrections Department absorbed nine retirements. Most of these positions are in the process of being replaced, but their absence has created the need to creatively cover many jobs duties during the transition. Losing our institutions director, chief financial supervisor, an institutions supervisor, a juvenile field supervisor and a key administrative assistant has added to the workload and created transitional challenges.

Community Corrections Re-organization – Field Services and Institutions

The county made a commitment re-organize the Corrections Department to a single director model. The graphic to the right shows the proposed structure.



Sherburne County Jail Project Closure

The boarding of Anoka County offenders was eliminated on August 31, 2011. With the reduction of jail population, all boarded inmates were transferred from the Sherburne County Jail to the Anoka County Jail.

Pre-trial females and sentenced males and females who are classified above the Workhouse level or Workhouse Program violators are now housed at the Anoka County Sheriff's Jail. This has allowed for a cost savings, and the ability to program offenders in a seamless manner as they transition between the two facilities. Community Corrections and the sheriff's jail share the same jail management software, PCI, which facilitates a smoother, more efficient, and cost-effective transfer of offenders within the county

Community Adult Release Transition Program (RTP)

In the summer of 2011, a community RTP Task Force was developed, which included Anoka County Commissioner Carol LeDoux. The members were subject matter experts from departments within the Anoka County's Human Services Division and the Anoka County Sheriff's Office.

The task force started with the examination of the current Workhouse RTP, and a review of other similar programs within the state and across the U.S.

A new model for reentry is expected to be implemented in early 2012. The program will use the basic framework of the old RTP program, but will be enhanced by:

- an improved screening tool,
- an improved Workhouse orientation for offenders,
- a re-entry coordinator (additional staff resources),
- the use of the LSI-R to address risks and needs of the offender to give appropriate re-entry programming,
- an increase in-house and community programming, and
- gathering statistical data to measure success and modify the program as needed.

Long-range plans include

- recruitment and partnership with community programs,
- increase of the coordination of county programs, and
- the development of a community mentor program.

First Graduates from Pines School

In June 2011 the first two Juvenile Center students graduated from Pines school, which is located at the Anoka County Juvenile Center campus in Lino Lakes. These students completed the academic rigor and state-mandated testing necessary to earn a diploma from the local Centennial school district. In order for this accomplishment to be achieved, Pines school was accredited by the North Central Accreditation Association, met the academic rigors of Minnesota Department of Education, and met the standards of the local Centennial school district. The Juvenile Center has been offering education programming since 1977. Over 50,000 students have passed through the classrooms on the Juvenile Center campus. Parents, relatives, students, and staff attended a small on-site ceremony to recognize the accomplishments of these two students. One of the students subsequently completed the program at the juvenile center, and is currently attending college.

East Central Regional Center Completes a New Joint Powers Agreement

Anoka County in collaboration with eight member counties at the East Central Regional Juvenile Center (RJC) completed a new Joint Powers Agreement (JPA). RJC member counties involved in the JPA include: Anoka, Chisago, Isanti, Kanabec, Mille Lacs, Pine, Sherburne, Washington, and Wright. The original RJC Joint Powers Agreement was set to expire on September 8, 2012. The changes and highlights are as follows:

	Original RJC Joint Powers Agreement	2012 RJC Joint Powers Agreement
Duration	15 years	5 + 5 years (automatic)
Membership contracted beds	32 beds	24
Withdrawal clause	Member counties except Anoka County	All member counties including Anoka
Termination clause	Member counties except Anoka County	All member counties including Anoka
Voting	RJC Member Bed Share plus 1	1 vote per member county
Budget reconciliation	Member county bed use reconciliation	Member beds used, member beds contracted, membership bed %
Debt load duration of original JPA 15 year construction bond	\$17 per bed/per day	Debt load restructured to \$15 per bed/per day and scheduled to end in 2017 (<i>end of first five years of 2012 JPA</i>).

Computer Labs

Due to the type of students enrolled at the Pines School in the Juvenile Center, necessary precautions have been in place preventing students from accessing the Internet. Security precautions have been the priority circumventing students from utilizing networked computer hardware and software.

In the past two years, a variety of safety mechanisms have been established to separate student computer Internet access through independent data lines separate from county or school data lines. With this capability and the browsing software safety programs installed, Pines school has established a student Internet learning lab in each of the four sites, which are the Day Program, Non Secure Program, Anoka County Secure, and East Central Regional Juvenile Center.

Offender Housing

OFFENDER HOUSING

Offender housing is an issue for every jurisdiction throughout the state. Probation officers in Anoka County are effectively assisting offenders in finding housing in the majority of cases. Probation officers are encouraged to navigate offenders to pro-social housing alternatives that support crime free lifestyles. Level III offenders continue to present the biggest challenges. Anoka County Community Corrections has the following philosophy in placement of these more serious offenders:

1. That Level III offenders are best served in individual home settings with pro-social community accountability.
2. Community safety is enhanced when stable housing is obtained and managed.
3. Level III offenders are often well served by DOC funded transitional halfway house placements prior to obtaining secure housing.
4. That each offender presents unique circumstances and housing needs.
5. Urban communities have benefited from ATTIC transitional housing. Anoka County's needs, however, would be better served if these same resources were made available for individualized housing options

2010 Executive Summary

2010 Minnesota Probation Survey

1. According to the MN Department of Corrections 2010 Probation Survey, Anoka County provided the following probation offender services broken down by offense:

	Adult	Juvenile
Felony	3,324	n/a
Gross Misdemeanor	3,981	n/a
Misdemeanor	10,090	n/a
TOTAL	17,395	1,573

Juvenile Field Services

2. Corrections staff conducted juvenile diversion hearings:

	2010
Delinquency hearings	352
Truancy hearings	116
TOTAL	468

3. Attended by juvenile court probation officers:

	2010
Juvenile court hearings	2,613

4. Completed by juveniles:

	2010
Community work service hours	7,850

Adult Field Services

5. Completed by Corrections staff:

	2010
Bail evaluations	5,361

6. Pre-sentence investigations completed:

	2010
Felony	750
Misdemeanor & Gross Misdemenaor	521
DWI alcohol problem assessments completed	1,503
TOTAL	2,774

7. Home Electronic Monitoring (HEM) program operated by the Corrections Department:

	2010
Offender total	402
Days served	12,933
Average daily population	35

8. DWI pre-trial release program (ISAP):

	2010
Offenders	111
Days served	4,472
Average daily population	12

9. Community work service hours completed by adults:

	2010
Community work service hours	26,154

10. Supervised release cases referred to Anoka County Community Corrections:

	2010
Total referrals	348

Juvenile Facilities

11. Anoka County Secure:

	2010
Number of youth admitted	898
Average daily population	41.69

12. Anoka County Non-Secure Program:

	2010
Number of youth admitted	644
Average daily population	18.79

13. East Central Regional Juvenile Center:

	2010
Number of youth placed	1,315
Average daily population	31.44

Adult Facilities

14. Anoka County Workhouse:

	2010
Offenders admitted	2,238
Average daily population	130.32

15. Anoka County boarded out sentenced prisoners with Sherburne County:

	2010
Number of boarded days	17,408
Average daily population	46.71

Anoka County, Minnesota

Population Estimate by Age, Race, Sex and Hispanic Origin

	Ages	Ages	Ages	Ages	Ages	Ages	Ages	Ages	Ages	Ages	
2009 Estimate	0-9	10-19	20-29	30-39	40-49	50-59	60-69	70-79	80-84	85+	Total
White	37,469	41,014	37,637	39,616	51,733	43,845	26,113	12,612	3,584	3,171	296,794
Black or African American Male	2,930	2,579	2,039	2,615	1,813	879	220	50	22	13	13,160
American Indian and Alaskan Native	411	330	446	410	413	295	186	56	9	6	2,562
Asian	2,492	1,901	1,994	1,532	1,654	927	499	247	52	35	12,940
Native Hawaiian & Other Pacific Islander	29	8	14	10	19	11	6	1	0	2	103
Two or More Races	1,924	1,607	831	277	466	298	143	63	16	19	6,023
Total Population by Age Group	45,255	47,439	42,961	23,904	56,098	46,255	27,167	13,029	3,683	3,246	331,582
Ethnicity											
Hispanic of Any Race	2,570	1,740	1,562	837	1,069	570	213	92	23	29	9,660
White Hispanic	2,072	1,511	1,418	782	1,016	542	198	87	23	24	8,565
Minority Population by Age Group	9,858	7,936	6,742	4,103	5,381	2,952	1,252	504	122	99	43,353
% Minority	21.8%	16.72%	15.64%	18.35%	9.72%	6.32%	4.57%	3.82%	3.31%	3.05%	13.07%

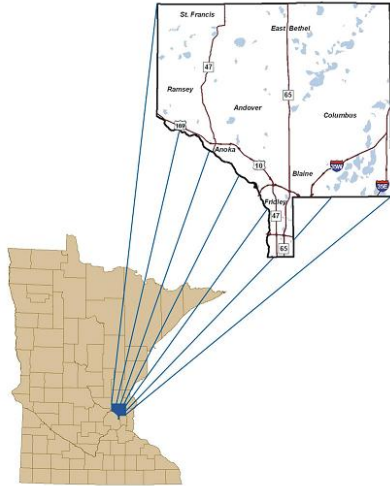
Anoka County 2010 QuickFacts

provided by the U.S. Census Bureau

Anoka County	330,844
Population, 2000	298,084
Population, percent change, 2000 to 2010	11.0%
Persons under 5 years	6.8%
Persons under 18 years	26.0%
Persons 65 years and over	9.7%
Female persons	50.0%
White persons	87.0%
Black persons	4.4%
American Indian and Alaska Native persons	0.7%
Asian persons	3.9%
Native Hawaiian and Other Pacific Islander	Z
Persons reporting two or more races	2.6%
Persons of Hispanic or Latino origin	3.6%
White persons not Hispanic	85.2%
Living in same house 1 year & over, 2005-2009	87.4%
Foreign born persons, 2005-2009	6.6%
Language other than English spoken at home, pct age 5+, 2005-2009	9.3%
High school graduates, percent of persons age 25+, 2005-2009	92.3%
Bachelor's degree or higher, pct of persons age 25+, 2005-2009	25.5%
Veterans, 2005-2009	25,721
Mean travel time to work (minutes), workers age 16+, 2005-2009	27.0
Housing units, 2010	126,688
Homeownership rate, 2005-2009	84.0%
Housing units in multi-unit structures, percent, 2005-2009	13.3%
Median value of owner-occupied housing units, 2005-2009	\$226,700
Households, 2005-2009	118,517
Persons per household, 2005-2009	2.72
Per capita money income in past 12 months (2009 dollars) 2005-2009	\$29,329
Median household income, 2009	\$67,349
Persons below poverty level, percent, 2009	7.1%

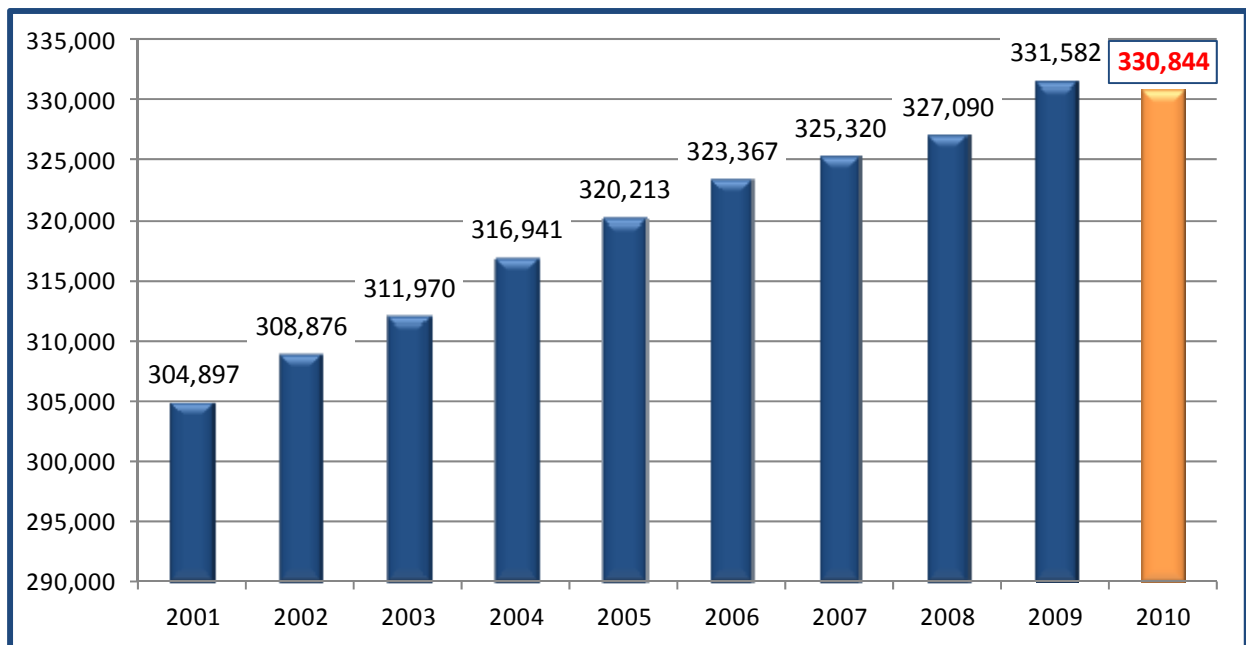
Source U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, American Community Survey, Census of Population Revised: Thursday, October 27, 2011

INTRODUCTION TO ANOKA COUNTY



- Anoka County is located in the northwestern portion of the Minneapolis / St. Paul, seven-county metropolitan area.
- The county encompasses an area of 440 square miles of which approximately 272,960 acres are useable.
- Anoka County is home to all or portions of 20 cities and 1 township; and goes from heavy residential and commercial development in the southern portion to a more sparse rural population in the northwest.
- The U.S. Census Bureau estimates the 2010 population of Anoka County to be 330,844. Anoka County, the fourth most populous county in Minnesota, is part of the Twin Cities Metropolitan region.

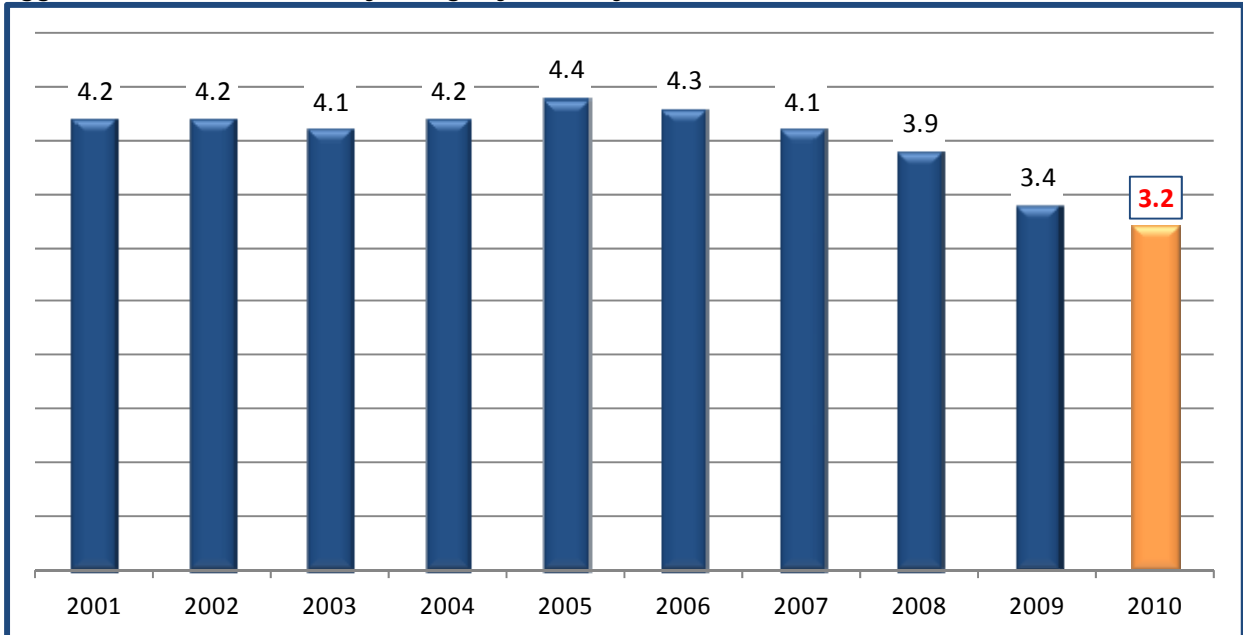
Ten-Year Population Growth



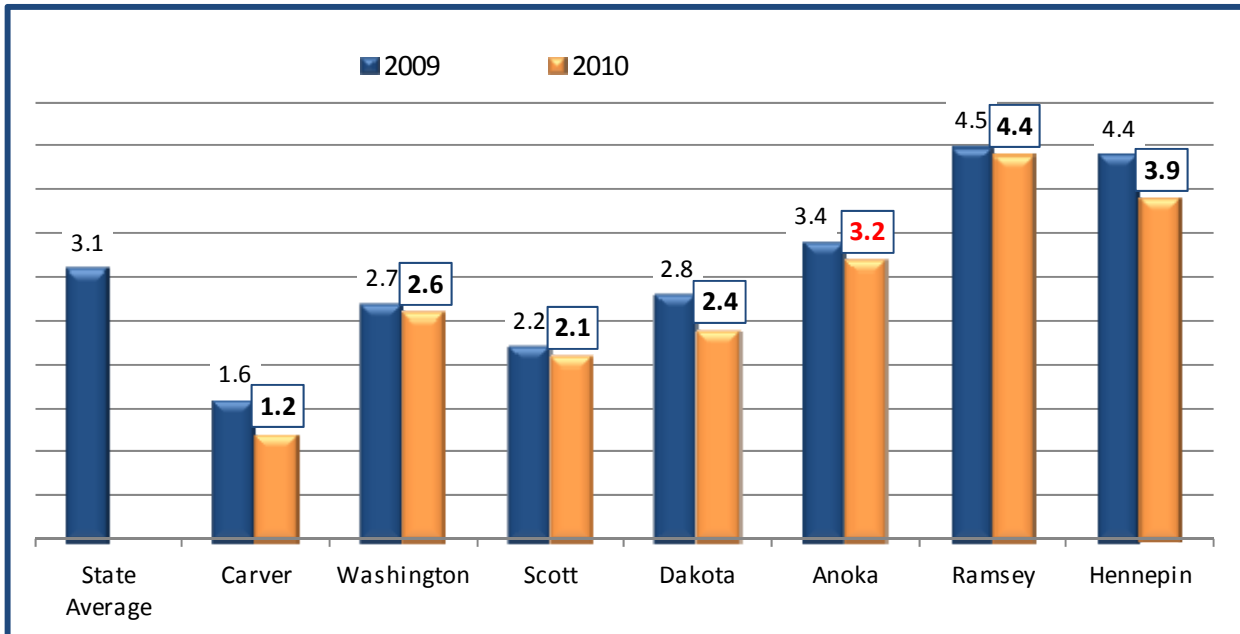
Source: US Census Bureau: Population Estimates Program (Statistics Updated in 2010)

Anoka County Crime Index*¹

Crime index considers only reported "Part I" offenses and includes murder, rape, aggravated assault, robbery, burglary, larceny, motor vehicle theft and arson.



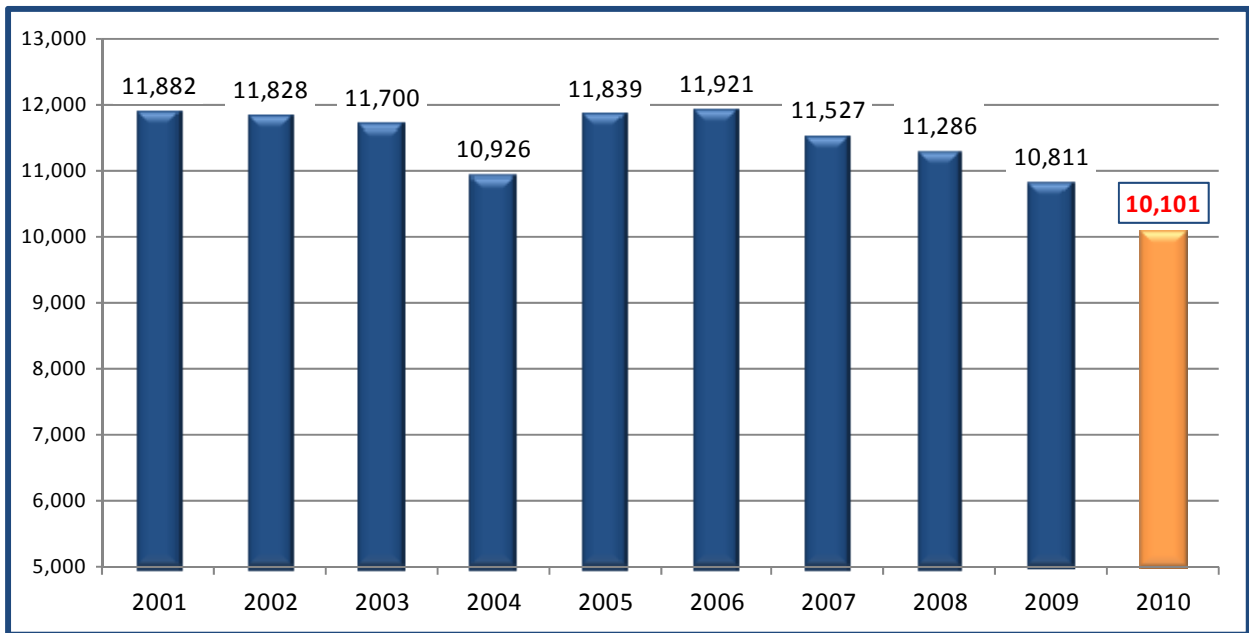
Part I Crime Index for Metro Counties*



*Statistics are per 100 residents.

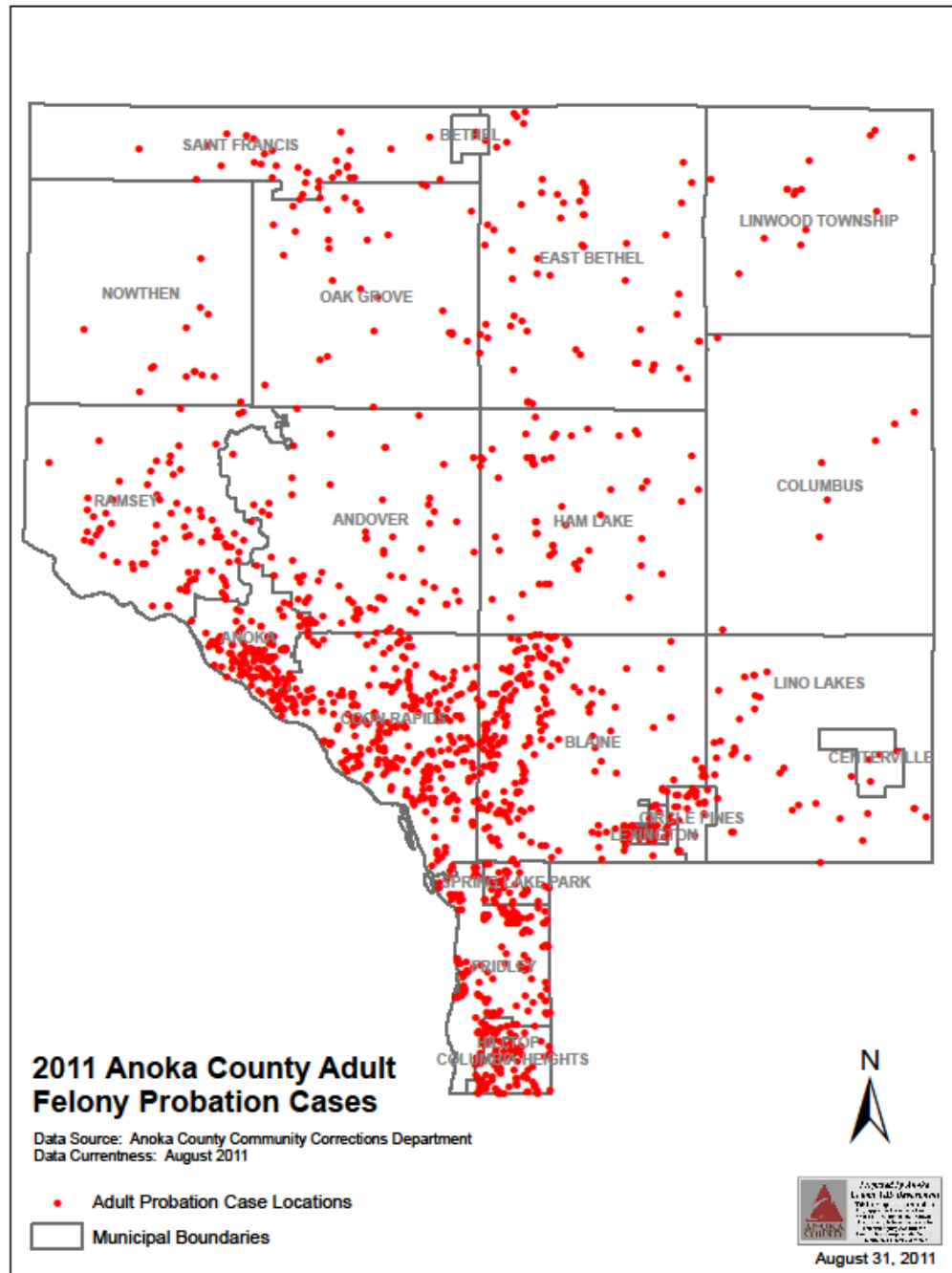
¹ Source: Minnesota Bureau of Criminal Apprehension 2010 Crime Information

**Anoka County Adult and Juvenile
Part I and Part II Arrests Combined Totals²**
Reflects all arrests in Anoka County



² Source: Minnesota Bureau of Criminal Apprehension 2010 Crime Information – Table 38

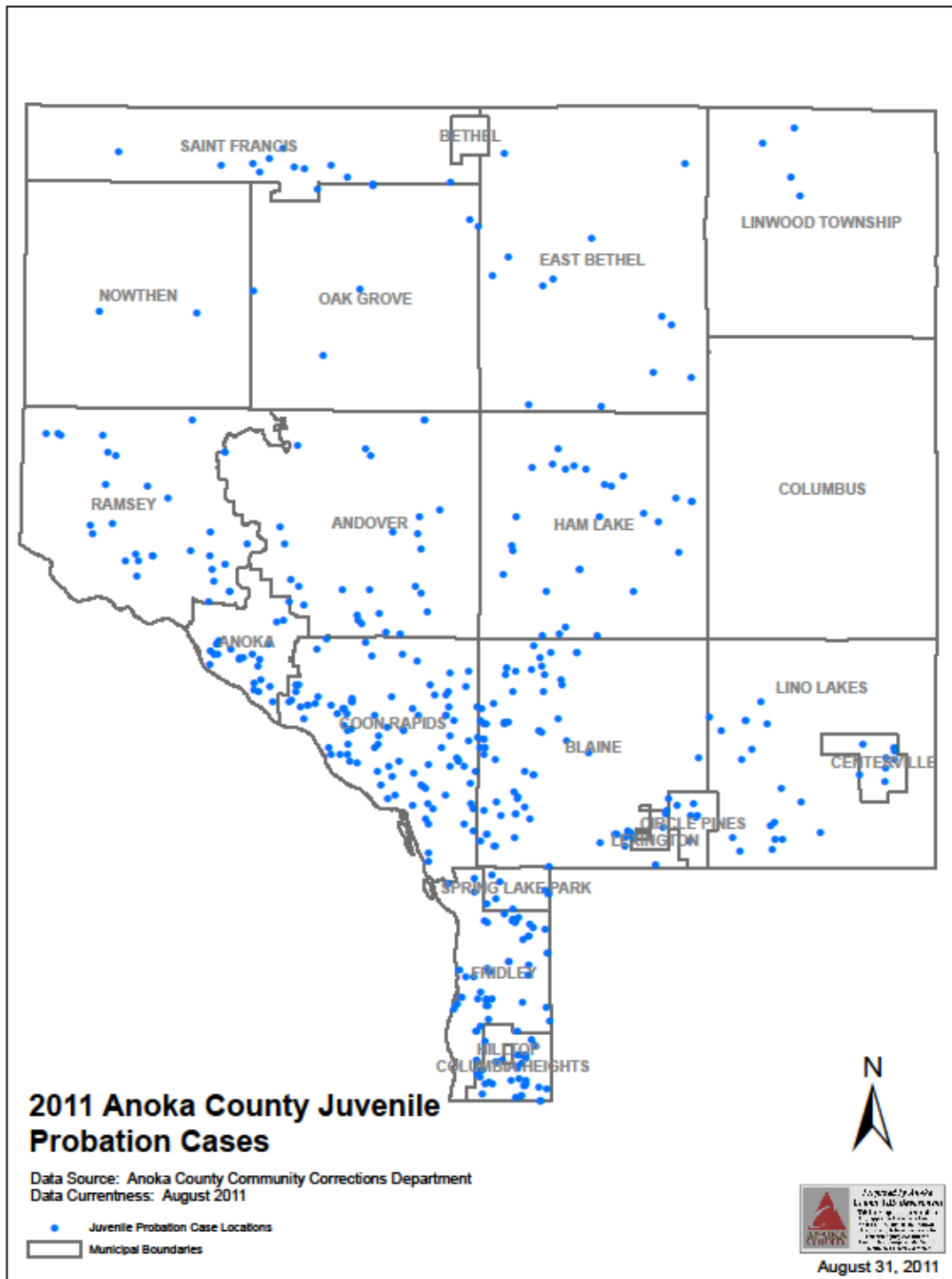
2011 Anoka County Adult Felony Probation Clients



This map represents 1,584 adult felony probation clients who had open cases and were residing in Anoka County on August 2, 2011.

There were 1,584 cases – 13 cases did not plot.
Does not include prison/ISR/supervised release/diversion cases.

2011 Anoka County Juvenile Probation Clients



This map represents 444 juvenile probation clients who had open cases regardless of offense and were residing in Anoka County on August 2, 2011.

There were 444 open cases – 5 cases did not plot.

TOTAL ARREST HISTORY IN ANOKA COUNTY (2001-2010)³

	Grand Total	Total Part I	Total Part II	Total Other *	Juvenile Part I	Juvenile Part II	Juvenile Other*	Juvenile Total	Adult Part I	Adult Part II	Adult Total
2001	11,882	2,278	9,073	531	1,020	2,401	531	3,952	1,258	6,672	7,930
2002	11,828	2,299	9,438	91	965	2,560	91	3,616	1,334	6,878	8,212
2003	11,700	2,185	9,505	10	864	2,346	10	3,220	1,321	7,159	8,480
2004	10,926	2,217	8,705	4	748	1,932	4	2,684	1,469	6,773	8,242
2005	11,839	2,318	9,517	4	749	1,856	4	2,609	1,569	7,661	9,230
2006	11,921	2,516	9,401	4	881	2,113	4	2,998	1,635	7,288	8,923
2007	11,527	2,514	9,011	2	865	1,986	2	2,853	1,649	7,025	8,674
2008	11,286	2,568	8,717	1	855	1,821	1	2,677	1,713	6,896	8,607
2009	10,811	2,647	8,162	2	830	1,567	2	2,399	1,817	6,595	8,412
2010	10,101	2,431	7,669	1	629	1,426	1	2,056	1,802	6,243	8,045

³ Other includes juvenile status offenses of runaways and curfew/loitering

Anoka County Government

2011 Anoka County Board of Commissioners

First row:

- Andy Westerberg, District 2
- Rhonda Sivarajah, Chair, District 6
- Rhonda West, District 3

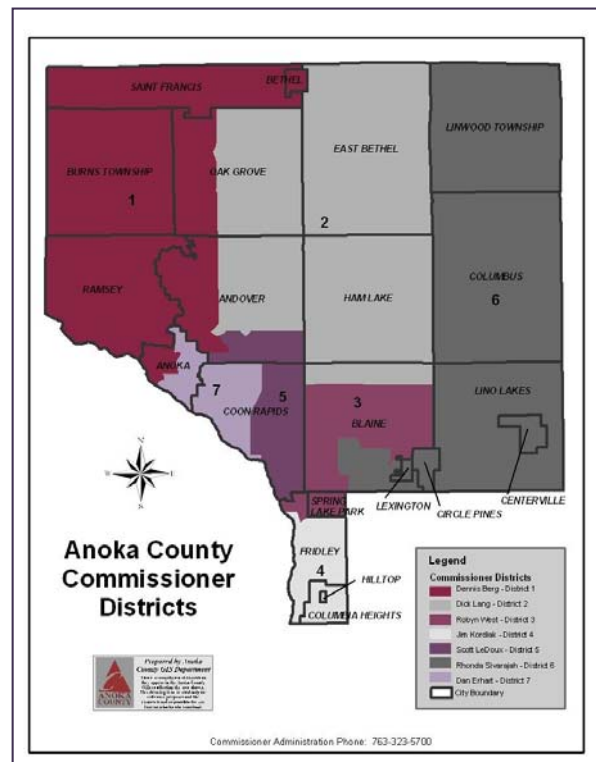
Back row:

- Matt Look, District 1
- Jim Kordiak, District 4
- Carol LeDoux, District 5
- Dan Erhart, District 7.



The county board's role relative to Community Corrections is:

1. To determine, establish, continue, modify and terminate Anoka County correctional services and programs.
2. Establish the budget for the Community Corrections Department.
3. Approve and authorize the implementation of the annual comprehensive plans.
4. Ensure compliance with the provision of the Community Corrections Act.
5. Establish all matters of policy in relation to correctional services under its authority.



Anoka County Administrator

The chief administrative officer of Anoka County is **JERRY SOMA**.

The position is responsible for the administration of board policy and for the management of the various divisions and departments.

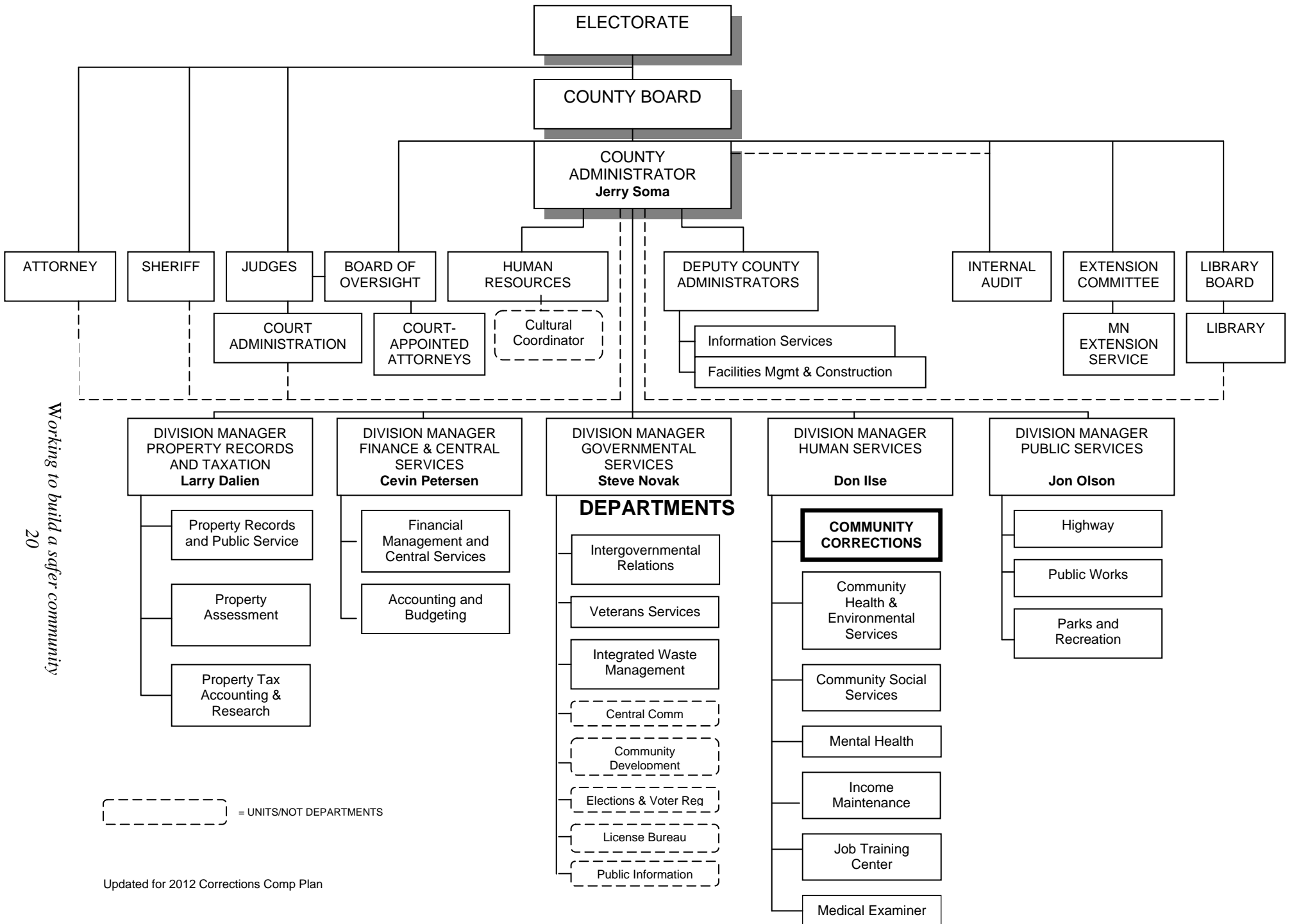


- The county's roles, responsibilities and services are divided among five divisions and eight departments.
- Department heads that are elected to office manage two of the statutory offices, sheriff and county attorney.
- The division managers and remaining department heads are appointed by the county board, with the exception of the Tenth Judicial District administrator and the courts administrator, who are appointed by the judiciary, and the cooperative extension director, who is appointed by the University of Minnesota.
- Anoka County government currently employs 1,722 permanent staff and 508 temporary staff and is committed to the principles of equal employment opportunities. An affirmative action plan has been established and implemented as part of the county's human resources system. The plan is consistent and fundamental to the maintenance of effective equal opportunity employment.
- Anoka County has a 2012 operational budget of \$275.6 million with which it provides a full range of services contemplated by statute. Services include public safety, recreation, public works, health services, judicial, cultural, human services, vital statistics and tax assessment and collection.
- Anoka County is part of the state's Tenth Judicial District. Seventeen judges of the judicial district are chambered in Anoka County.

Anoka County, the fourth most Populous county in Minnesota, is part of the Twin Cities Metropolitan region

The mission of Anoka County government is to preserve the public trust by serving Anoka County citizens in a compassionate, innovative and fiscally responsible manner.

ANOKA COUNTY GOVERNMENT ORGANIZATIONAL CHART



Working to build a safer community

 = UNITS/NOT DEPARTMENTS

STATE JUDICIARY CHAMBERED IN ANOKA COUNTY

James A. Cunningham, Jr.
John P. Dehn
Thomas M. Fitzpatrick
Bethany Fountain Lindberg
TAMMI A. FREDRICKSON*
Sean C. Gibbs
Sharon L. Hall
JENNY WALKER JASPER*
Lawrence R. Johnson
Kristin C. Larson

Nancy J. Logering
DOUGLAS B. MESLOW*
Daniel O'Fallon
Alan Pendleton
Dyanna Street
Barry A. Sullivan
Donald J. Venne

** Community Corrections
Advisory Board*

The Community Corrections director meets with the judges chambered in Anoka County on the first Friday of each month. The role of the judiciary is to provide:

1. Input for program development to the Community Corrections Advisory Board.
2. Direction on matters of general community corrections policy and philosophy to the Community Corrections director to assist in implementing the comprehensive correctional program.



ANOKA COUNTY HUMAN SERVICES

Anoka County unites the following departments into the largest division of our county government to serve the needs of our citizens – the **Human Services Division**:

<i>Community Health & Environmental Services</i>	<i>Community Social Services & Mental Health</i>	<i>Community Corrections</i>	<i>Economic Assistance</i>	<i>Job Training</i>	<i>Medical Examiner</i>
<i>Public Health Nursing</i>	<i>Adoption / Permanency</i>	<i>Adult & Juvenile Probation</i>	<i>Assistance Programs</i>	<i>Adult Basic Education/GED Preparation</i>	<i>Autopsies</i>
<i>Family Health/ Health Education</i>	<i>Adult Protection</i>	<i>Adult Institutions</i>	<i>Child Support</i>	<i>Career Planning Workshops</i>	<i>Death Investigations</i>
<i>Disease Prevention & Control</i>	<i>Child Care Licensing</i>	<i>Juvenile Institutions</i>	<i>Fraud Prevention & Investigation (FPI)</i>	<i>Employment and Training Programs</i>	<i>Death Scene Investigations</i>
<i>Correctional Health</i>	<i>Child Protection</i>		<i>Housing</i>	<i>Job Seeking Skills Workshops</i>	<i>Death Certification</i>
<i>Environmental Services</i>	<i>Children & Adult Mental Health</i>		<i>Supplemental Security Income (SSI)</i>	<i>Job Placement Services</i>	<i>Court Testimony</i>
	<i>Community Resources</i>			<i>On-the-Job Training</i>	<i>Toxicology</i>
	<i>Developmental Disability</i>			<i>Resource Center</i>	
	<i>Early Intervention</i>			<i>Supportive Services</i>	
	<i>Healthy Start</i>			<i>Vocational Assessment/Counseling/Training</i>	
	<i>Juvenile & Adult Foster Care</i>				
	<i>Placement Support</i>				
	<i>Senior Services</i>				

MISSION AND VISION STATEMENTS

Mission Statement

... working with people to improve lives

Vision Statement

... a community where all people are safe and healthy

HUMAN SERVICES COMMITTEE

Commissioner Rhonda Sivarajah, Chair
Commissioner Jim Kordiak, Vice Chair

Commissioner Robyn West

This standing committee has authority over all Human Services departments, and meets on the third Tuesday of each month with the Human Services directors and lead staff to review, discuss and come to agreement on the numerous issues and decisions that must be made to keep the division operating effectively. Committee recommendations then go before the full county board in the form of a Human Services Committee Report for final approval and / or action.

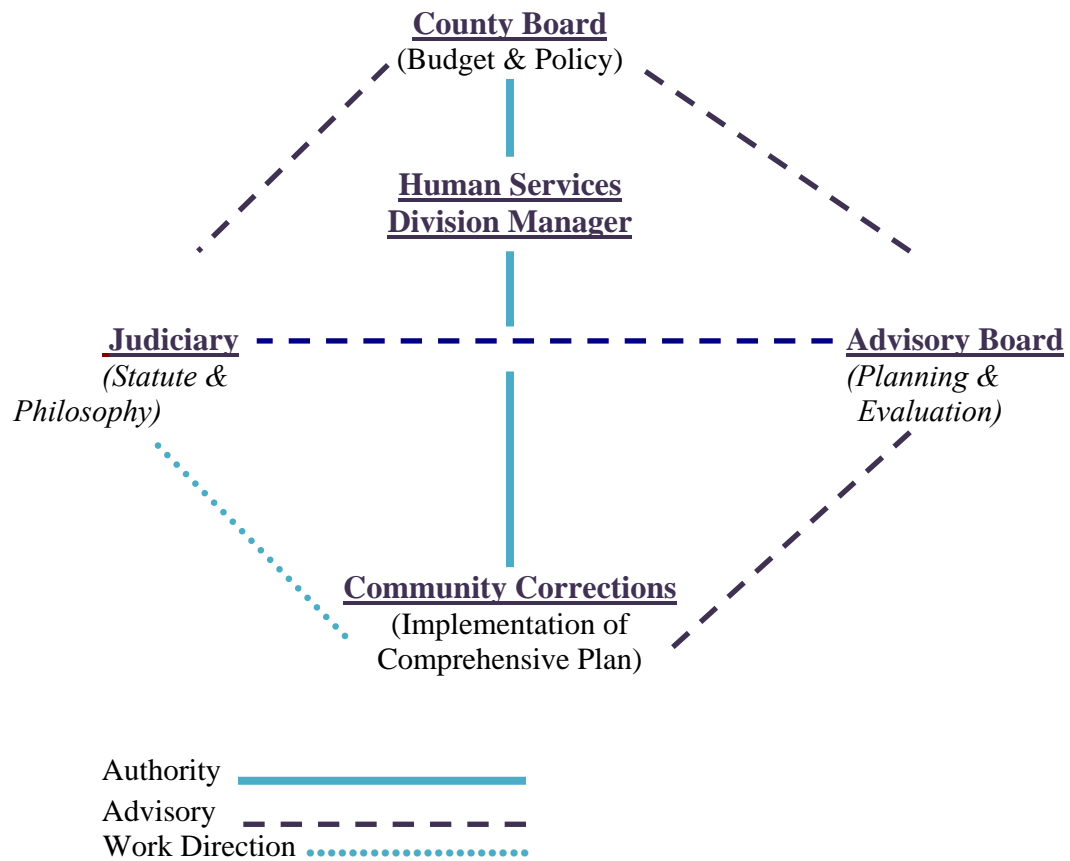
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ADMINISTRATION AND ORGANIZATION OF CORRECTIONAL SERVICES

MISSION STATEMENT

Working to build a safer community

ORGANIZATION AND RESPONSIBILITY



The Anoka County Community Corrections Comprehensive Plan follows the Minnesota Code of Agency Rules, covering the implementation and operation of the Community Corrections Act.

2011 Anoka County Community Corrections Organizational Chart

Don Ilse
Human Services Division Manager

Dylan Warkentin
Community Corrections Director

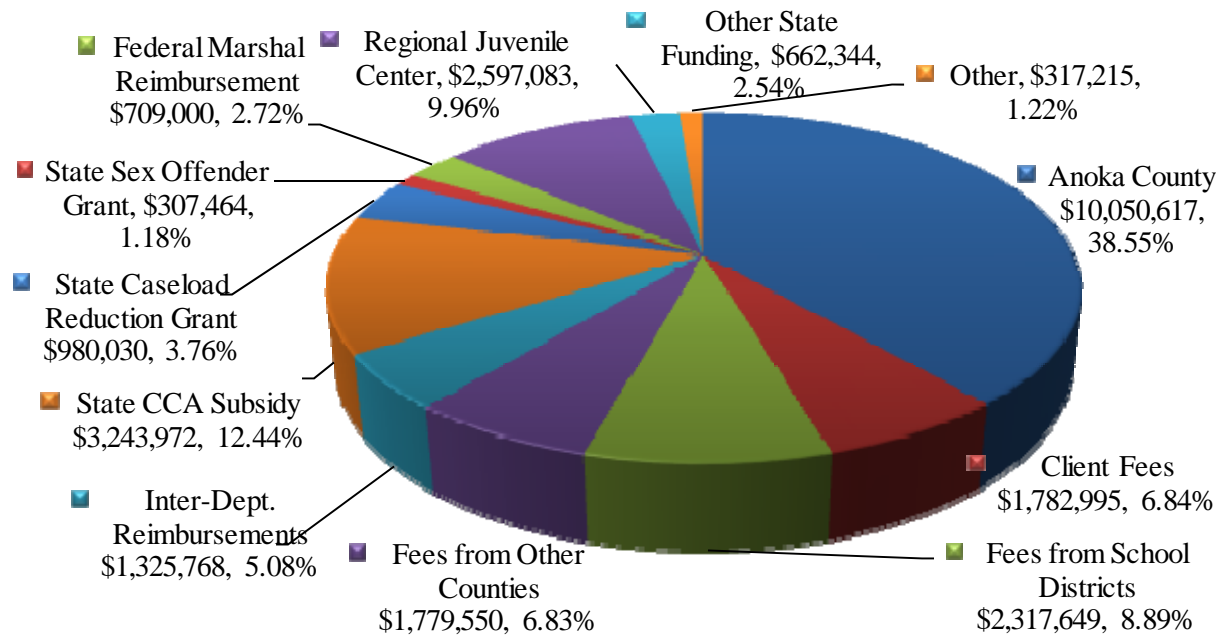
Vacant Manager Adult Services	Dan Galbraith Supervisor	John Schlichtmann Supervisor	Linda Paul Supervisor	Rick Sells Supervisor	Holly Karas Supervisor	Todd Benjamin Superintendent Juvenile Center	Mike Roff Manager
38 Staff	7 Staff	16 staff	1 Staff	14 Staff	6 Staff	75 Staff	28 Staff
AA Orientation CERP --Employment Education Chalk Talks/Riverwood Cognitive Training DWI Repeat Offender Home Electronic Monitoring IDAPP ISAP -- Intensive Supervision Alcohol Program MARS -- Multiple Alcohol Related Supervision Relapse Prevention Sex Offender Program STOP -- Saturday Traffic Offender Program Two-Day DWI Project SAVE Probation Service Center Adult Probation/ Intensive Supervision Supervised Release Domestic Abuse	Computer/Network Data Entry Community Service General Security Services Corporation Restitution Officer of the Day	Bail Evaluations CD Assess. Court Services PSIs Revocation Hearings Monitoring Conditions Rule 25 Assessments	Family Court Child Custody Mediation Visitation	Juvenile Court Juvenile Diversion Receptionists Juvenile Probation Center Juvenile Field Probation Intensive Supervision	Accounting Payroll Institution Administration	Education: ACT - misd. theft PART - felony theft Truancy Supervision Mental Health Assessments Residential Programs: Foster Homes Shelter Detention Diagnostic Evaluations Short- & Long- Term Treatment Corrections Programs: Detention Short- & Long- Term Treatment East Central Regional Juvenile Center Detention Short-term Treatment	Day School Juvenile Center School East Central Regional Juv. Center School Shelter Care School Kaizen Project Workhouse Sentence to Serve Work Release Contract with Sherburne County for Jail Beds

Working to build a safer community
24

Note: Staff figures include permanent positions only. Community Corrections currently has 192 permanent employees. The department still has several positions funded but not filled.

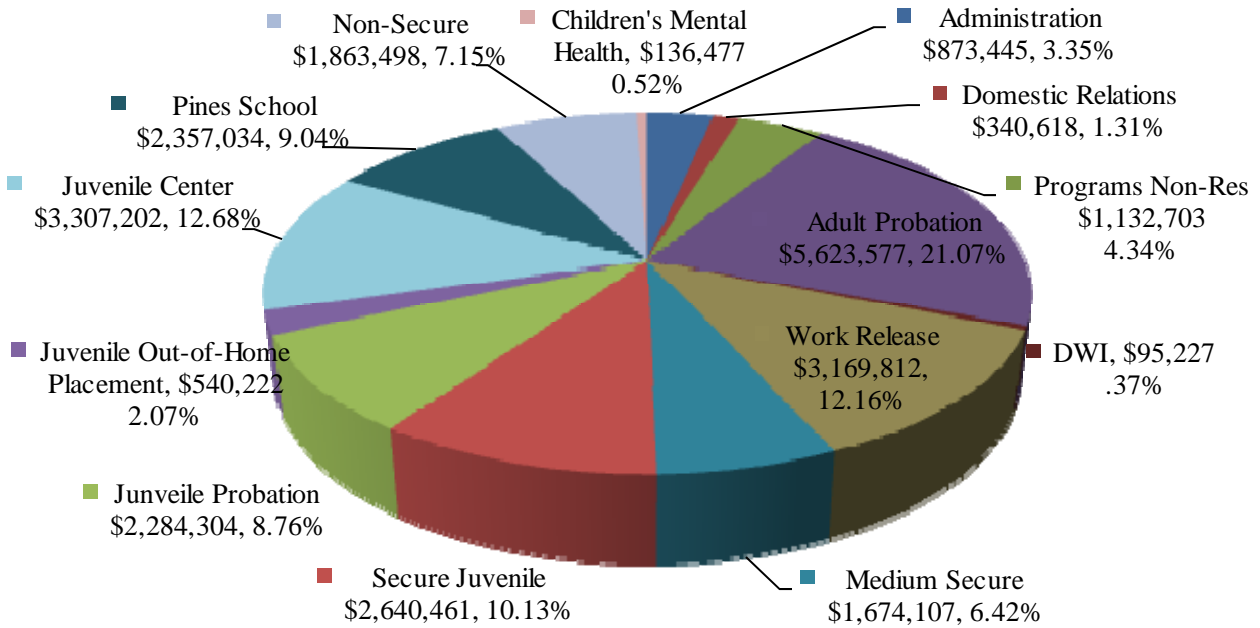
December 2011

2010 ACTUAL REVENUE



	Revenue	Percentage
Anoka County	\$10,050,617	38.55%
Client Fees	\$1,782,995	6.84%
Fees from School Districts	\$2,317,649	8.89%
Fees from Other Counties	\$1,779,550	6.83%
Inter-Dept. Reimbursements	\$1,325,768	5.08%
State CCA Funding	\$3,243,972	12.44%
State Caseload Reduction Funding	\$980,030	3.76%
State Sex Offender Grant	\$307,464	1.18%
Federal Marshal Reimbursement	\$709,000	2.72%
Regional Juvenile Center	\$2,597,083	9.96%
Other State Funding	\$662,344	2.54%
Other	\$317,215	1.21%
TOTAL	\$26,073,687	100%

2010 EXPENDITURES



	Expenditures	Percentage
Administration	\$873,445	3.35%
Domestic Relations	\$340,618	1.31%
Programs Non-Res	\$1,132,703	4.34%
Adult Probation	\$5,658,577	21.7%
DWI	\$95,227	.37%
Work Release	\$3,169,812	12.16%
Medium Secure	\$1,674,107	6.42%
Secure Juvenile	\$2,640,461	10.13%
Juvenile Probation	\$2,284,304	8.76%
Juvenile Out-of-Home Placement	\$540,222	2.07%
Juvenile Center	\$3,307,202	12.68%
Pines School	\$2,357,034	9.04%
Non-Secure	\$1,863,498	7.15%
Children's Mental Health	\$136,477	.52%
TOTAL	\$26,073,687	100%

COMMUNITY CORRECTIONS ADVISORY BOARD

History and Responsibility of the Advisory Board

The Anoka County Community Corrections Advisory Board was established on June 10, 1975, by the Anoka County Board of Commissioners (Minn. Stat. § 401.08) for the purpose of preparing an annual comprehensive plan for correctional services in Anoka County. Upon completion each year, the plan is submitted to the

Anoka County Board for approval and then to the Minnesota Commissioner of Corrections.

The Anoka County Community Corrections Advisory Board involves citizens in the correctional planning for Anoka County through a citizen advisory board. The role of the advisory board is to:

1. Identify the correctional needs and issues of Anoka County; establish priorities among them; and develop task forces to research and study the needs and issues.
2. Review task force findings; and recommend programs and facilities to meet the correctional needs and issues in Anoka County.
3. Plan and recommend a budget to meet correctional objectives.
4. Evaluate correctional programs on an ongoing basis.
5. Present the annual comprehensive plan to the Anoka County Board for approval and implementation by the Community Corrections Department.
6. Promote the comprehensive plan to the community.

<p><u>Citizen</u> <i>At least one lay citizen representative is appointed from each commissioner district.</i></p> <p>District #1 – Leave of Absence District #2 – Jerry Mesenbourg District #3 – Leave of Absence District #4 – Eugene O’Neill District #5 – Sandra DeLaForest District #6 – Bob Wright District #7 – Don Kjonaas, <i>Vice Chair</i></p>	<p><u>Anoka County Board of Commissioners</u></p> <p>Carol LeDoux Dan Erhart Jim Kordiak <i>(alternate)</i></p>	<p><u>10th Judicial Judges</u></p> <p>Jenny Walker Jasper Douglas B. Meslow Tammi A. Fredrickson</p>
<p><u>Social Services</u></p> <p>Cindy Cesare</p>	<p><u>Public Defender</u></p> <p>Virginia Murphrey</p>	<p><u>Education</u></p> <p>Dr. Roger Worner</p>
<p><u>Law Enforcement</u></p> <p>Dave Pacholl Phil Johanson</p>	<p><u>Members at Large</u></p> <p>Judge Michael J. Roith, <i>Board Chair</i> Judge Spencer Sokolowski Henry Wesley John Seward Phil Knutson</p>	
<p><u>MN DOC State Liaison</u></p> <p>Randy Tenge</p>	<p><u>Anoka County Liaison</u></p> <p>Don Ilse</p>	

The Minnesota Community Corrections Act (CCA)

Minnesota's Community Corrections Act, enacted in 1973, gives the Commissioner of Corrections authority to make subsidy grants to counties electing to provide a wide range of local correctional services. Coupled with the subsidy funds, the act is designed to encourage the development of a local correctional system, which includes sanctions for offenders as well as a variety of community programs.

The Community Corrections Act was designed to encourage efficient use of correctional dollars and to develop and maintain community programs while effectively protecting society.

The Advisory Board recommended to the Board of Commissioners that Anoka County should enter into the Community Corrections Act in a deliberate manner, moving slowly into new programs after assessing and evaluating the existing delivery of services provided by the county. Anoka County entered into the

Community Corrections Act on September 1, 1976.

Anoka County has been a promoter of the concept of community corrections for over 30 years. Legislation that created the Community Corrections Act in 1973 in Minnesota has provided counties the resources to implement the objectives of community corrections. We have found the act to be financially helpful with limited state control, which has given us the opportunity for community involvement through a citizen's advisory board.

In July 1975,

The Anoka County Board of Commissioners appointed the advisory committee for Community Corrections with the following charge:

- 1. To investigate the financial feasibility of Anoka County entering the Community Corrections Act.**
- 2. If financially feasible, to develop a comprehensive plan for Community Corrections for Anoka County.**

Anoka County Community Corrections Department

The director of Anoka County Community Corrections has the overall responsibility of implementing the Community Corrections Comprehensive Plan. The directors serve as staff liaisons to the advisory board; provide program, and budget information on a regular basis.

The role of the Community Corrections Department is to:

1. Provide the court with information.
2. Make recommendations to the court as they relate to available sanctions.
3. Carry out court identified sanctions in an effective and efficient manner.
4. Provide education and treatment programs to the offender upon request or by court order.
5. Inform the court when the court imposed sanctions should be terminated.
6. Show leadership in promoting the function of the Corrections Department as part of the criminal justice system in the community.

In summary, the major benefits of Community Corrections in Anoka County are as follows:

1. Coordination of adult and juvenile services.
2. Planning (reduced fragmentation).
3. Community based juvenile program (eliminated the use of state juvenile institutions).
4. Offender restitution and work program.
5. Development of chemical and sexual abuse programs.
6. Implementation of an automated information system.
7. Development of a juvenile detention treatment program and shelter care facility at Lino Lakes.
8. Development of a Huber program outside of jail to reduce overcrowding.
9. Elimination of overcrowding in jail by placing sentenced offenders in community programs.
10. Community Service Work Program.
11. Reduced out-of-home placement of juveniles in private facilities.
12. Long-term planning for Corrections.
13. Allowing local control of offenders in the local community.

Administrative Services

Organization and Description of Services

Administrative Services is responsible for the overall management of the Anoka County Community Corrections Department. The department provides a variety of services to the Tenth Judicial District chambered in Anoka County. These services include investigative and probation supervisory services on the adult and juvenile levels, family court and adult programs. Institutions that are managed by the department include the Workhouse located on the Rum River Human Service Center campus in Anoka; and the Anoka County Juvenile Center and Shelter Care Facility, the Adult Correctional Center – Medium Security facility, and the East

Central Regional Juvenile Center, which are all in Lino Lakes. By providing these services, Community Corrections has the overall responsibility for the protection of the community through the services it provides for juvenile and adult offenders within the criminal justice system.

The Community Corrections director has the overall responsibility of implementing the Community Corrections Comprehensive Plan. The director reports to the county board through the Human Services Division manager and the Human Services Committee.

Community Corrections Planning Process



The Anoka County Comprehensive Plan follows the Minnesota Code of Agency Rules, covering the implementation and operation of the Community Corrections Act.

Administrative staff provide overall department management and support services, including evaluation and training. Corrections administration is also charged with coordinating and planning efforts of the advisory board; Corrections acts as liaison to other agencies; Corrections directs program supervision, personnel functions, planning, research, budget preparation and management, and all financial reporting.

Administrative support staff provide receptionist duties, perform all departmental filing, collect offender fees, process departmental bills, order / maintain departmental supplies and equipment, maintain personnel records, assist in the preparation of the annual budget and financial reports, and coordinate and prepare the annual comprehensive plan for publication.

Annual Training Requirements

The training committee is comprised of representatives from institutions and field services. The committee consults with the department's management team to identify and prioritize annual training needs. The department attempts to maximize limited training resources by facilitating in-house training and collaborating with outside agencies whenever possible on common training themes such as evidence-based practices (EBP). Staff are required to complete 15 hours of relevant mandated trainings annually, i.e., first aid, CPR, Rule 25 certification, sex offender supervision and agent safety, which may be a combination of in-service and outside training.

Supervisory staff are expected to attend the supervisory training that is held in conjunction with the entire Human Services Division on a quarterly basis.

In-service training information is shared with all departments in the Human Services Division so staff from all areas of the division can attend. In-house training is now offered once per quarter to staff. An email notification system has been set up, which allows advertising a wide variety of training opportunities sponsored by other agencies across the state - training our staff probably would not have heard about in the past.

<i>In 2011 the Community Corrections Training Committee facilitated</i>	
<ul style="list-style-type: none"> • Chemical Agent • Field Agent Safety • Defensive Tactics • Motivational Interviewing • Professional Alliance 	
<i>Trainings sponsored by the Anoka County Human Services Division in 2011:</i>	
<ul style="list-style-type: none"> • Sobriety High School Overview / Debbie Bolton, MS LICSW • Surviving Skills or Thriving Skills / Dr. Steve Zvonar 	<i>continued →</i>

- Child Relationships in the Aftermath of Violence / Dave Matthews, PsyD, LICSW, CEO
- Trauma Informed Services for Children and Their Families / Ed Frickson, MS, LP
- Lesbian, Gay, Bisexual, Transgender and Questioning / Leigh Combs
- Social Work Ethics: How to keep them alive in your practice / Richard Debeau
- Life with Autism / Rich Cracraft
- Internet and Cell Safety 101: Teachable Safety Skills / Alison Feigh
- Animal Assisted Therapy / Rhonda Meath

Cultural Diversity

The Human Services Division has placed additional focus on diversity, including the formation of the Anoka County Human Services Diversity Committee.

The committee in collaboration with division manager has compiled a diversity mission statement and has been promoting that statement throughout the division. The committee works closely with Cultural Coordinator Andre Koen. Elements of the current plan include:

1. Explore the idea of on-line training.
2. Develop a training packet for new employees.
3. Commit to contributing articles to division newsletters / divisionwide emails.
4. Conduct surveys regarding cultural competence, to be completed by both county employees and clients (would focus on individual's perceptions of where the county is on the diversity continuum).
5. The committee is currently working with the Anoka County Diversity Committee to address needs.

Anoka County Community Corrections 2012 Correctional Fees

Adult and Juvenile Institutions

Workhouse:

Huber Fees.....	\$20 per day
Reschedule Fee (weekends).....	\$30
Intake Surcharge	one time only \$40
Out-of-County	per day \$47

State Work Release	\$55 per day
Federal Work Release ...	eliminated in 2011
Anoka County Secure	per day \$170
Anoka County Secure	
Empty Contract Beds	\$0
Sex Specific Program.....	per day \$190

Non-Secure Program	per day \$186
East Central Regional Juvenile Center	
Member Counties	per day \$233
East Central Regional Juvenile Center	
Non-Member Counties	per day \$249
Actions for Constructive Thinking (ACT)	
.....	\$43
ACT Rescheduling Fee.....	\$10
Positive Actions/Responsible Thinking	
(PART)	\$43
PART Rescheduling Fee	\$10

Field Services

Chalk Talks	eliminated in 2011
Cognitive Skills	\$80
Diversion Felony	\$315
Diversion Gross Misdemeanor	\$215
Diversion Misdemeanor	\$125
Domestic Abuse Assessment.....	\$130
Drug Testing – pre-trial	\$18
Drug & Alcohol Testing	
– sentenced offenders	per file \$57
DWI Education Program/Adult.....	\$125
DWI Education Program Rescheduling.	\$30
Family Court Custody Evaluations	
.....	Sliding Fee
Home Electronic Monitoring (per day)	
HEM only	\$16
Breathalyzer only	\$14
Both HEM and Breathalyzer	\$17
IDAPP	(new – grant funded)
ISAP	per day \$16
Misd. and Gross Misd. Cap... \$1,200	
Felony Cap.....	\$1,500
Monitored AA	\$45
Monitored AA Rescheduling Fee.....	\$30

Probation Supervision Fees – per file	
Felony	\$320
Gross Misdemeanor	\$215
Misdemeanor	\$125
Project SAVE	per day \$14
Psychological Services	
Regular Evaluations	\$760
Sex Offender Evaluations	\$864
Riverwood.....	\$125
Riverwood Rescheduling Fee.....	\$30
Repeat Offender Program	per week \$30
Sexual Health Curriculum	\$140
Sex Offender Monitoring Education	\$75
STOP.....	\$30
STOP Rescheduling.....	\$10

As always, any offender who cannot afford the cost of these programs has the option of doing community service at a rate of \$7 per hour in lieu of paying for the program. This option does not apply to work release, electronic monitoring, electronic breath testing and ISAP fees.

Anoka County Community Corrections Grants and Contracts

Adult Grants

Intensive Supervision / Supervised Release

Amount: \$215,892
Service: Provides intensive supervision for select high-risk adult offenders who have completed their state incarceration and are returning to the community.
Funded Positions: 3.0 FTE

Enhanced Sex Offender Supervision

Amount: \$306,950
Service: Provides funding for enhanced supervision for adult sex offenders.
Funded Positions: 3.5 FTE

Remote Electronic Alcohol Monitoring

Amount: \$10,408
Service: Provides financial assistance for indigent enhanced DWI offenders placed on electronic alcohol monitoring.
Funded Positions: 0

Caseload / Workload Reduction

Amount: \$1,075,055
Service: These funds are used to support a variety of positions and contracts.
Funded Positions: 12.0 FTE

Adult Felony Caseload Reduction

Amount: \$83,854
Service: These funds reduce adult felony probation supervision caseloads and pay the salaries of three probation officers who were originally hired in 1991 when this funding was first received.
Funded Positions: 3.0 FTE

Community Corrections Act Subsidy (CCA)

Amount: \$3,137,390
Service: These funds provide a general subsidy to the Anoka County Community Corrections Department. Prior to the subsidy, the State of Minnesota was responsible for the diversity of services for the majority of probation in Anoka County.
Funded Positions: 80.75 FTE

Adult Contracts

Psychological Court Services

(Dr. Gail Maudal and Associated Counseling Services, Inc.)

Amount: \$760 Evaluation
\$916 Non-Secure Program Diagnostic
Anoka County and Associated Counseling Services, Inc., share any insurance reimbursement equally.

Service: Provides psychological reports for adult, juvenile and family court.

DWI Education Program / Riverplace

Amount: \$50,000 Maximum

Service: Provides staffing and curriculum for the adult DWI Education Program.

General Security Services Corporation

Amount: \$200,713

Service: Oversees the department's community work service program, restitution system and other miscellaneous services. The 3.0 FTE staff are housed in the Corrections Department office in the courthouse.

Anoka County Social Services Department

Amount: \$200,000

Service: Anoka County staff completes Rule 25 Chemical Dependency Assessments.

Minnesota Department of Corrections Work Release Unit

Service: The State of Minnesota houses state work release inmates at the Anoka County Work Release Facility. The state pays \$55 per diem to Anoka County.

RS Eden

Service: Provides drug-testing services.

Elmo Tech, Inc.

Service: Provides electronic monitoring services and equipment.

eMERGE, Inc.

Service: In addition to Elmo Tech, Inc., provides additional electronic monitoring services and equipment.

Metro North ABE

Service: Instructional General Equivalency Diploma (GED) services for Corrections clients, and staff development training services for Corrections staff.

Juvenile Grants

Title I Grant with the Minnesota Department of Education through a Collaborative Application with the Centennial School District

Amount: \$372,085

Service: Provides three teachers and a paraprofessional to support educational programming in reading, mathematics, and transition. In addition, computers, monitors, printers and workstations were purchased to enhance curricular offerings in four classrooms.

Funded Positions: 3.0 FTE

Juvenile Sex Offender Treatment Program with the MN Dept. of Corrections

Amount: 2010/2011: \$19,000
(\$4,000 for polygraphs)

Service: Ongoing grant is used at the Juvenile Center Sex Specific Program for male offenders. This money funds a portion of the therapist contract that is specifically contracted for this program.

Funded Positions: .5 FTE

Accountability Block Grant with the MN Commissioner of Public Safety

Amount: \$16,746.50 (Corrections portion)

Service: The funds for 2011-2012 are to be distributed between two departments. Total funds available \$33,493. The stated purpose of the funds is to provide programming and staffing to various programs. The Corrections Department monies pay for a portion of individual, family and group therapy in the Non-Secure Program.

Funded Positions: .5 FTE

Juvenile Contracts

Michael O'Brien

Amount: \$71.66 per hour for up to 33 hours per week

Service: Provides therapeutic services for the long-term Sex Specific Program, the long-term Corrections program, and victims group in long-term treatment at the Non-Secure Program.

Anoka County Social Services Department

Amount: \$53,000

Service: The Non-Secure Program staff manages after hour's emergency social services program.

A'viands Food and Services Management

Amount: All meals - \$ 1.56 per meal

Service: The Lino Lakes Correctional facility provides food for the Anoka County Lino Lakes Correctional facilities and the Anoka County Workhouse on the Rum River Human Service Center campus in Anoka.

Dr. Roger Carten

Amount: \$700 per assessment

Service: Provides psychological evaluations for the Children's Mental Health Assessment Program.

General Security Services Corporation

Amount: \$22.60 per hour or \$44,242 maximum per year

Service: Provides transportation for juveniles to court and provides security for them while awaiting court.

Infinite Campus Software Agreement

Amount: \$5,500

Service: Provides for a licensing agreement for the student information system at Pines School on the Juvenile Center campus in Lino Lakes.

Family Innovations

Amount: \$7 per youth in the Dialectical Behavioral Therapy group
\$63.48 per hour for up to 10 hours per week individual and family therapy.

Service: Provides Dialectical Behavior Therapeutic services in the Non-Secure Program for females in long-term treatment.

Juvenile Field Services Goals and Outcomes

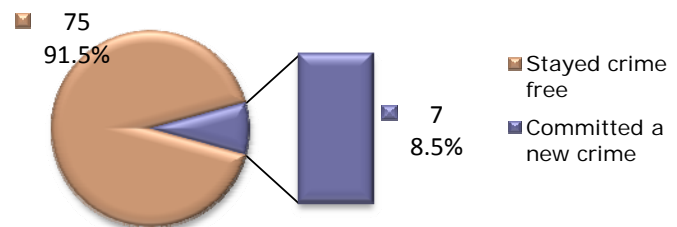
1. Juvenile Sex Specific

Anoka County Community Corrections juvenile intensive supervision unit developed a specialized sex offender caseload in 2000.

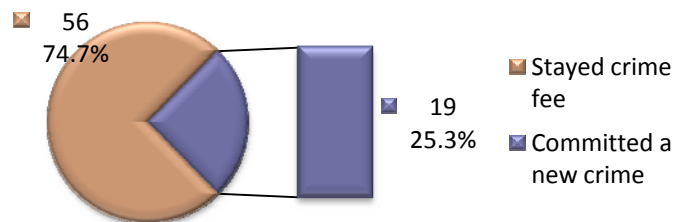
Follow-up studies of these offenders reveal the following recidivism statistics:

Recidivism Study

- In 2007 a recidivism study was completed on all sex offenders released from probation in 2005. The study showed that **91.5% of those offenders stayed crime free one year** following their release.



- A new study conducted in 2010 found that out of the 91.5% of the sex offenders that had stayed crime free within one year of being released from probation **25.3% of those offenders had committed a new crime two years** after being released. And, out of those offenders, none had committed a new sex offense.



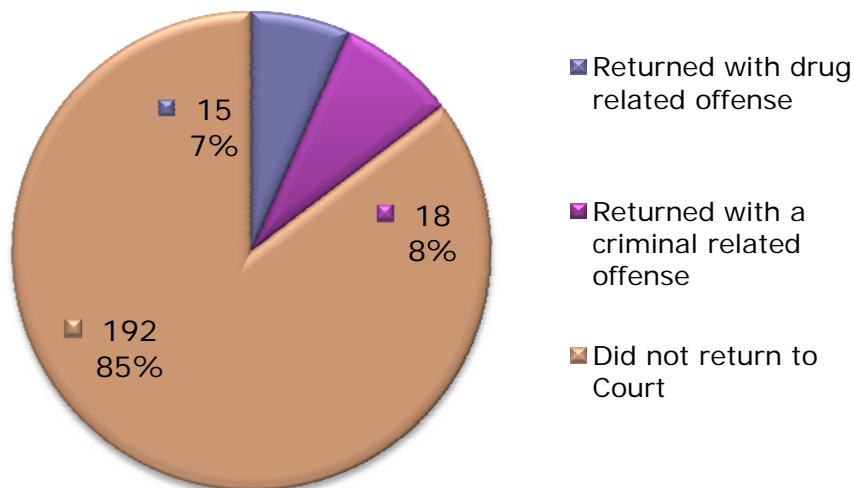
Updates will not be available until January 2012.

Juvenile Field Services Goals and Outcomes

2. Drug and Alcohol Education Program

Anoka County Community Corrections juvenile clients complete a drug and alcohol education program when charged with a juvenile alcohol offense, drug paraphernalia, marijuana use, etc. Juvenile clients that have been ordered a drug evaluation receive a recommendation for a drug education class. The two programs used by Anoka County Community Corrections are the Saturday Traffic Offender Program (STOP) class run by the department and an online education program.

During 2009 Anoka County Community Corrections had 225 clients complete either the STOP class or the online education program.



The recidivism numbers for the 2010 group are deemed more accurate as a statewide court search was completed. In 2009 the study was limited to Anoka County Court records only. The increase in recidivism is explained in part due to broader statewide search.

	Number of Clients/Year	New Drug/Alcohol Offense	New Delinquency Offense	No New Drug/Alcohol Related or Delinquency Offenses
2009	225	15 (7%)	18 (8%)	192 (85%)
2010	178	36 (20%)	21 (12%)	121 (68%)

Juvenile Field Services Goals and Outcomes

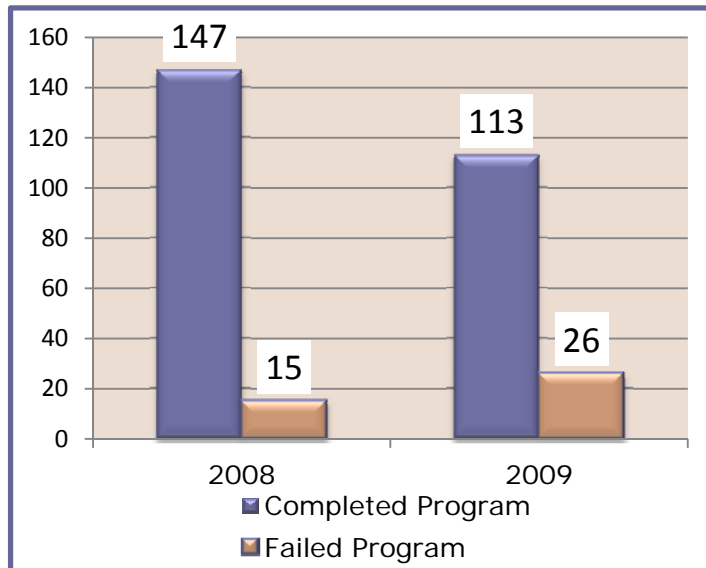
3. Targeted Case Management

Anoka County receives target case management dollars (federal funding) to do specialized supervision with clients who are on Medical Assistance.

Presently, we have two temporary part-time probation officers assigned to work primarily with clients that are on Medical Assistance and that are having trouble completing their court conditions. Responsibilities include, but are not limited to:

- ◆ setting up community service;
- ◆ assisting parents in obtaining a chemical dependence evaluation for the child;
- ◆ transporting clients to court-ordered programs; and,
- ◆ helping clients obtain a job so they can pay restitution to their victims.

Two-Year Completion Rate as of December 2009



Over the last two years, we have had 301 juvenile clients participate in this program. During that time, we have had 260 or 80% successfully complete their court condition and released from probation without having to return to court.

Due to budget reductions, the position designated for TCM supervision was eliminated. The department continues to receive TCM dollars with the supervising responsibilities transferred to primary case managers.

Juvenile Institutions Goals and Outcomes

4. Anoka County Non-Secure Program (NSP)

Strategy: Increase the number (percentage) of residents participating in the Life Skills (social skill building) curriculum treatment modality while residing at NSP. This will be evaluated and measured as follows:

- ◆ Number of residents participating in Life Skills divided by the total number of intakes for 2010 and 2011.

Outcome: The goal is to increase the residents participating in this evidence-based life skills curriculum while residing at NSP.

No changes.

5. Anoka County Secure (Juvenile)

Strategy: Continue ongoing evaluation of the Anoka County Secure long-term program by updating the recidivism study of residents who have successfully completed the Anoka County Sex Specific Program (SSP) and the Anoka County Long-Term Treatment (LTT) programs.

Outcome: The constructs of the study will be as follows:

- ◆ Complete a comprehensive study on the SSP graduates at one, three, and five years after successful completion of the program.
- ◆ Complete a comprehensive study on the LTT graduates at one and three years after successful completion of the program.
- ◆ This ongoing outcome will be completed, measured, and published annually.

No changes.

6. East Central Regional Juvenile Center

Strategy: Complete the following recidivism studies:

- ◆ Complete a recidivism study on all residents who have successfully completed the 90/60 program at RJC in the years 2007 and 2008.
- ◆ Complete a recidivism study on all residents who have successfully completed the 90/70 program at RJC in the years 2010 and 2011.

Outcome: Upon completion of both recidivism studies, compare the outcomes of these two short term treatment programs at RJC.

Data collection will be completed on both groups in 2011. Both studies and comparison to be done in 2012.

Juvenile Institutions Goals and Outcomes

7. Juvenile Center Resident Restrictive Procedures

Strategy: Decrease the frequency and duration of various restrictive procedures utilized in the three Juvenile Center facilities including:

- ◆ physical escort
- ◆ physical restraint, and
- ◆ disciplinary room time.

Outcome:

Follow-up program development includes:

- ◆ education,
- ◆ staff training,
- ◆ incident review,
- ◆ unit meeting processing,
- ◆ quarterly review, and
- ◆ annual evaluation.

The quarterly and annual reviews specifically look for trends or patterns such as time of day, day of week, type uses, and staff involved, status of resident involved (detention versus program, short term versus long-term program).

No changes.

8. Juvenile Center Resident Accidents & Grievances

The Juvenile Center strives to provide a safe healthy living environment for all Juvenile Center residents as free from accidents and injury as possible.

Strategy: Evaluate the frequency and accident typology of resident injuries in all three juvenile center facilities from 2009. Identify safety strategies to reduce resident accidents.

Outcomes:

- ◆ An outcome will be determined by the number of accidents, type of accidents divided by the annual facility population.
- ◆ An outcome is in the process of being developed that will measure improvement in the total well-being checks completed at adult institutions.

Strategy: Evaluate the frequency and typology of grievances filed in each Juvenile Center facility. Develop strategies to reduce total annual grievances.

Outcome:

- ◆ Outcome will be determined by the number of grievances divided by the annual facility population.

No changes.

Juvenile Institutions Goals and Outcomes

9. Anoka County Juvenile Center Program Surveys

Strategy: Phase I:

Evaluate the quantity and frequency of completed DOC mandated surveys by residents, parents, and referring agents in the three Juvenile Center programs in 2009. Frequency of completed surveys will be measured by the total number of returned resident, family, or referring agent per program youth. Detention residents are not required to have surveys completed thus will not be included in this evaluation.

Outcome:

- ◆ Upon establishing the return rate percentage, investigate alternative methods to increase survey return rate, the goal is to increase return rate by 5% in 2010 and 2011.

Strategy: Phase II:

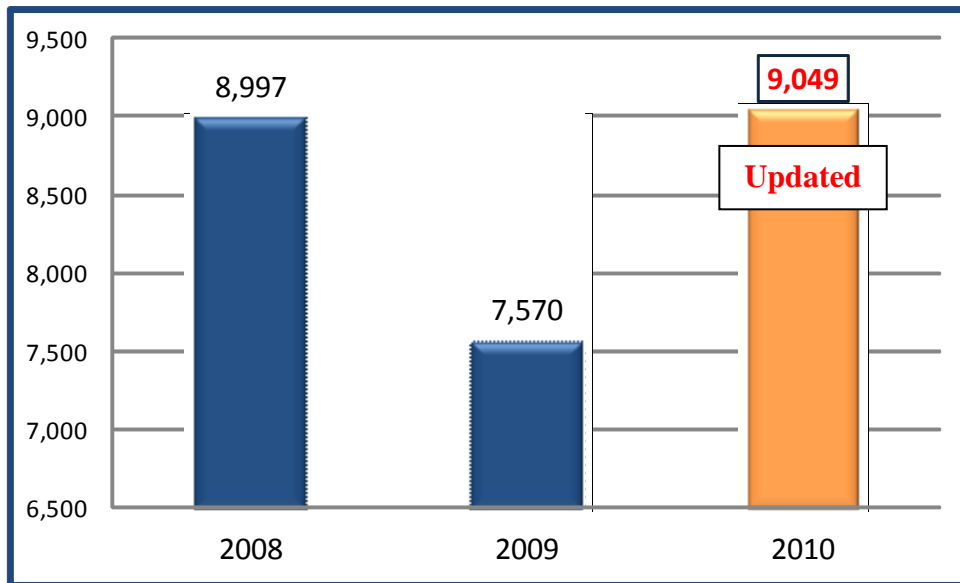
Complete program evaluation in all three Juvenile Center facilities through review and evaluation of resident, parent, or referring agent survey results (content) to develop targets to enhance program development.

No changes.

Adult Field Services Goals and Outcomes

10. Adult Field Contacts

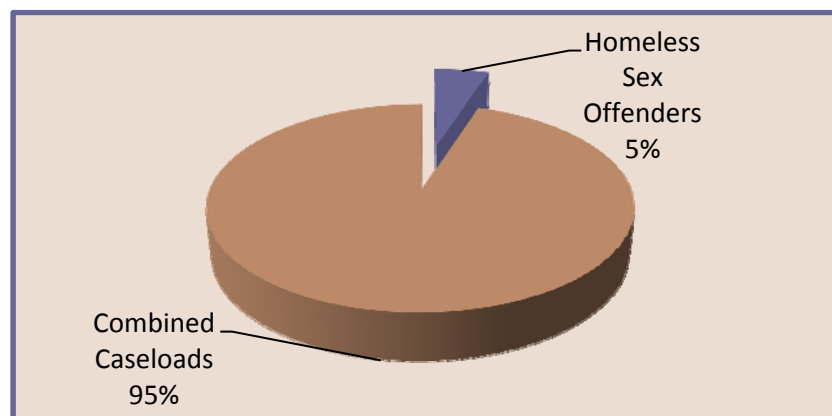
Research indicates that regular probation officer visits in an offender's home have a positive impact on recidivism.



Number of Home Visits Annually Completed by the Adult Field Units
2009 safety training implemented/suggested two agents per home contact,
which has had an impact on the number of home visits completed.

This trend was reversed in 2010.

11. Specialized Sex Offender Homeless Totals



Most of those considered homeless were staying on the couch of a friend or relative.
Study will be updated in January 2011

Replication of the study was not possible in 2011.

Adult Field Services Goals and Outcomes

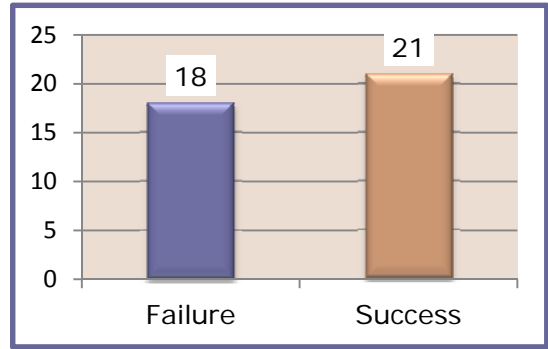
12. Probation Service Center / Pre-Court Diversion Clients

The study was completed with a total of 39 clients:

- 21 pre-court diversion clients completed successfully.
- 18 failed.
- Success rate of 54%.

There was no discernable difference in average LSI scores in the two groups each averaged a 1.5 score. Early data suggests the program is a success:

- 21 offenders did not have court intervention thus saving the offenders "collateral consequences" due to a possible felony level offense.
- Judges, court administration, public defenders all had time saving efficiencies due to the successful offenders.
- These successful clients gained some skills, paid some restitution and dealt with conditions in a manner to set them up for future success in their lives.
- The success rate for pre-court diversion was almost identical to the court ordered diversion rate.



An updated 2011 study indicates the successful completion of the program since it began is 60 percent.

13. Female Offender Survey

The Anoka County Community Corrections Department will develop a survey in 2010 to assess the adult female offender population. Comparative data will be sought between offenders supervised on a female specific caseload and those supervised on a mixed gender caseload to assist the department in determining the future of female specific programming.

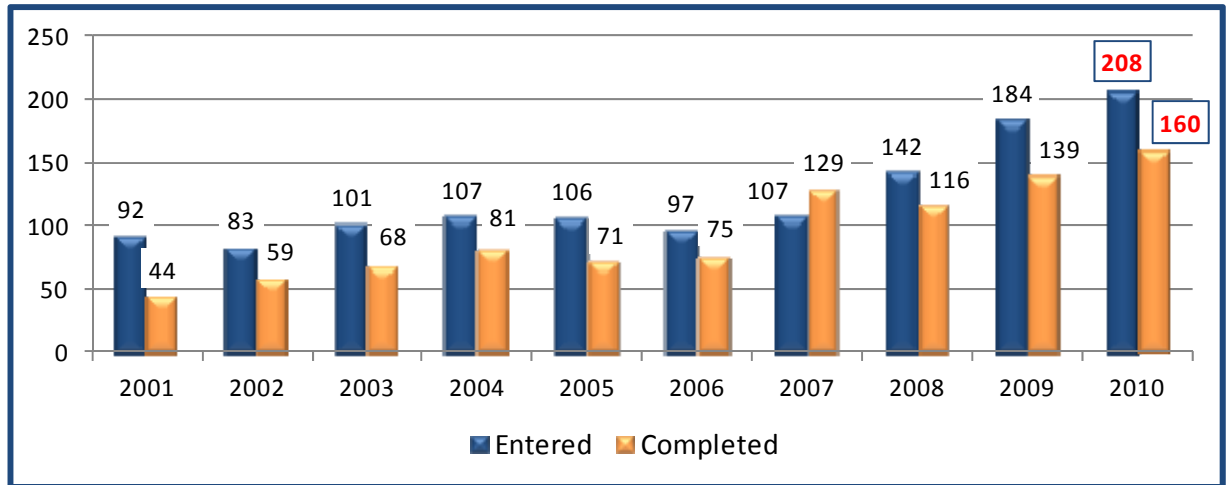
We will also seek information from female offenders who have successfully adjusted during supervision to understand what triggered their pro-social change.

This remains a goal for the department.

Adult Field Services Goals and Outcomes

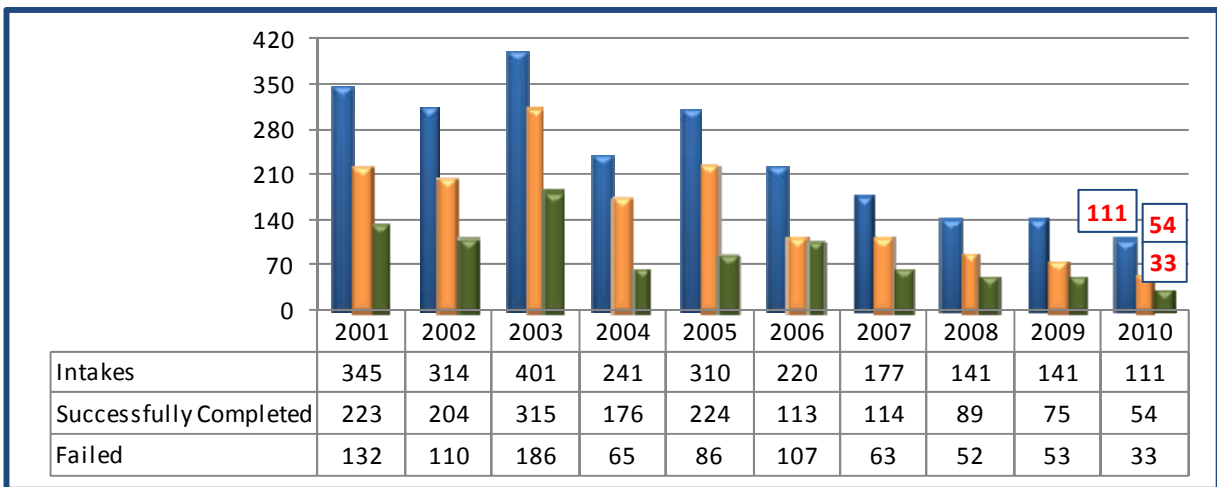
14. Cognitive Skills Program

Research has clearly demonstrated that involving defenders in cognitive skills programs will positively reduce their recidivism rate. Consequently, the Anoka County Community Corrections Department has a stated goal of increasing the number of participants in the cognitive skills programs that we offer.



No update.

15. Number of persons in the pre-trial supervision alcohol program (ISAP)



In 2010, 4,472 days were served on ISAP.
Average daily population: 12 / Average number of days served 40

Adult Field Services Goals and Outcomes

16. Adult Court Unit Performance Survey – August 2010

The Adult County Bench was sent surveys requesting feedback in regard to services provided by adult court unit probation officers. The Adult Court Bench is viewed as a primary customer of court services provided by this unit. It is the goal of the adult court unit to provide consistent, professional and effective services to the Adult Court Bench. The results are as follows:

		2008				2010			
Most accurately reflects experiences		Always or Almost Always	Most of the Time	Some of the Time	Never or Almost Never	Always or Almost Always	Most of the Time	Some of the Time	Never or Almost Never
1.	Corrections representatives provide the court with all necessary paperwork in a timely manner.	8 89%	1 11%			13 93%	1 7%		
2.	Corrections representatives are prepared for court when the calendar is called.	9 100%	0			13 93%	1 7%		
3.	Corrections representatives are responsive to the specific/special requests of the court.	8 89%	1 11%			11 79%	3 21%		
4.	Corrections representatives conduct themselves professionally and appropriately in court.	9 100%	0			13 93%	1 7%		
5.	Corrections representatives provide quality felony pre-sentence investigation reports.	8 89%	1 11%			12 92%	1 8%		
6.	Corrections representatives present clear and reasonable recommendations to the court at probation revocation hearings.	8 89%	1 11%			9 64%	4 29%	1 7%	
7.	<i>Corrections representatives provide quality misdemeanor and gross misdemeanor pre-sentence investigation reports.</i>	7 78%	2 22%			8 57%	6 43%		
8.	<i>Corrections representatives provide consistent recommendations regardless of the defendant's race, creed or gender.</i>	9 100%	0			13 93%	1 7%		
9.	Corrections representatives dress appropriately for court.	9 100%	0			14 100%			
10.	Bail evaluations contain appropriate information needed by the court to assist in making bail decisions.	8 89%	1 11%			8 67%	4 33%		

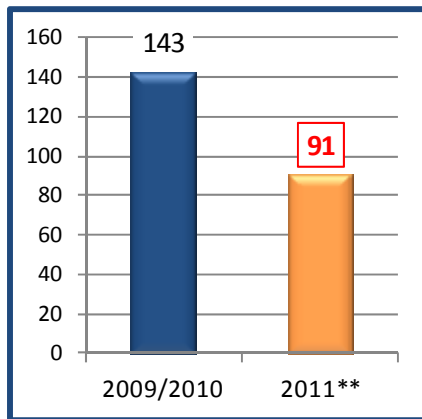
The survey will be replicated in mid year 2012.

Adult Field Services Goals and Outcomes

17. Revocation Calendar and Sanctions Conferences

The Anoka County Courts has transitioned from the sentencing judge hearing all felony revocation hearings to establishing a revocation calendar to address revocation matters that are not person offense related and/or inclusive of a dispositional departure. The goals of these changes include:

1. To decrease staff time in the courtroom.
2. To decrease the number of violation hearings required for each offender.
3. To decrease the time it takes to address violation behavior.
4. To continue to have the most serious offenders appear for revocation hearings before the sentencing judge.
5. To have no negative impact on public safety.

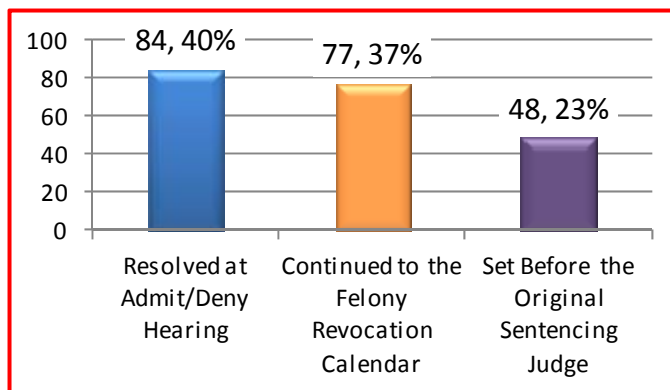


Average # of Revocation Hearings Heard Monthly

* 6 month snapshot including several months from 2009 and 2010
 **Data to be determined

**** Six month snapshot June 2011 through November 2011. Statistic extrapolates to a minimum 624 fewer hearings annually.**

The total number of revocation hearings will be tracked and compared to rates in prior years to determine if the new system is more efficient.



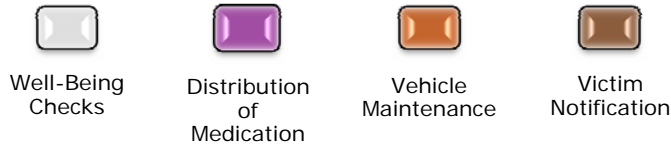
Prior to starting this new revocation calendar, virtually none of the revocation hearings were resolved at the admit/deny hearing. In May 2011 we began utilizing sanctions conferences. As of October 2011, 16 conferences have occurred.

Adult and Juvenile Institutions Goals and Outcomes

18. Institutions Quality Control

QUALITY CONTROL

Adult and juvenile institutions have implemented a quality control initiative at the five Anoka County Community Corrections Institutions. Quality Control is the process of auditing for compliance with procedure and policy. The Quality Control initiatives thus far identified are in the area of safety. The audits ensure that policy is in place, staff has been trained to the policy, documentation is complete and supervisors and managers are checking to ensure that policy, training and documentation are in place.



Strategy: *Adult and juvenile institutions will complete annual quality control audits in the following areas:*

Outcomes:

- ◆ An outcome is in the process that will measure improvement in the error rate for distribution of medication at juvenile institutions.
- ◆ An outcome is in the process of being developed that will measure improvement in the total well being checks completed at adult institutions.

A departmentwide system of quality control in the areas of well-being checks, distribution of medication, vehicle maintenance, and victim notification have been established, implemented and completed. Based on initial data, outcomes have been established to increase effectiveness in areas of need. Medication deliver in the Juvenile Center residential facilities is highlighted as follows. After initial assessment of 2010 medication delivery data, specific plans were developed to address areas of delivery, staff initial training, staff remedial training, program modification, and documentation. Criteria measured for medication errors as defined by public health nursing include missed medication, medication delivered to wrong youth, too much medication delivered, too little medication delivered. The preliminary results comparing January 1, 2010, through June 30, 2010, to January 1, 2011, to June 30, 2011, are as follows:

	ACS Total Med Errors	RJC Total Med Errors	NSP Total Med Errors	CAMPUS
Jan 1 to June 30, 2010	31	14	16	61
Jan 1 to June 30, 2011	8 75% reduction	8 43% reduction	11 32% reduction	27 56% reduction

19. Institutions Training

TRAINING

Adult and juvenile institutions will improve training by revamping training packages at the four Anoka County Community Corrections institutions:

- ◆ Juvenile Anoka County Secure
- ◆ Juvenile Anoka County Non-Secure
- ◆ East Central Regional Juvenile Center
- ◆ Workhouse

Initial training occurs over 80 hours upon being hired as a probation officer counselor or a correctional officer at the various institutions. There are also trainings required throughout the year—annual training.

***Strategy:** Adult and juvenile institutions will re-write and update all annual training packages:.*

Outcomes:

- ◆ 10% of the initial training packages will be rewritten over the next two years.
- ◆ Technology in the form of eLearning and PowerPoint will be incorporated.

Annual packages to be revised:

- ◆ Communicable Diseases: Pathogens – **Complete (E-Learning package)**
- ◆ Emergency Procedures: Fire and Medical Emergencies, Severe Weather Training- **Completed**
- ◆ Mandated Reporting – **Waiting for lesson plan from Anoka County Juvenile Center**
- ◆ Medication Distribution- **Consulting with nursing**
- ◆ Security Procedures: Headcounts/Well-Being Checks, High-Risk Transports – **Completed adult and juvenile (E-Learning package)**
- ◆ Suicide Awareness - **Completed**
- ◆ Personal & Professional Boundaries: Sexual Harassment/Sexual Misconduct - **Completed**
- ◆ Post Order Review – **Completed**
- ◆ Use of Force – **Completed**
- ◆ Restrictive Procedures: Disciplinary Room Time (DRT), Time Out (T/O) – **Waiting for lesson plan from Anoka County Juvenile Center**

Initial training packages to be revised:

- ◆ Data Privacy – **Not started**
- ◆ Departmental Rules & Regulations – **Not started**
- ◆ Mental Health Assessment – **Not started**
- ◆ Police Central Jail Management System (PCI) – **In progress**
- ◆ Radio Procedures – **Not started**
- ◆ Report Writing – **Not started**
- ◆ Transportation Procedures – **Not started**
- ◆ Treatment Philosophy – **Not started**

Training updates and re-writes have been completed in a substantial number of adult facility training packages and is in progress at the Juvenile Center. This is an ongoing process with the integration of new learning methods involving power point and e-learning software packages. An institution master training plan has been developed to include areas of Blood borne pathogens, Emergency Procedures, Mandatory Reporting, Medication Delivery, Suicide Awareness and Prevention, Sexual Harassment, Restrictive Procedures, and specific adult facility training packages.

Initial training packages have been reviewed – a plan is in progress to complete necessary updates, rewrites, and changes.